

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JANUARY 23&24, 2023

**Monday, January 23, 2023**

**9:00 A.M. Opening – Pledge of Allegiance**

Chairman Gering calls the meeting to order. Present for session are Commissioners Overbay and Smith, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**Employee Recognition**

Terry Lloyd	Public Works	20 Years of Service
Jen Ramm	Sheriff Records	15 Years of Service
Michelle Feil	Treasurer	10 Years of Service

**9:05:20 A.M. Public Comment Period**

- Matthew Oaks is present and inquiries about the status of Chiwawa Mosquito District
- Christopher Carlson comments on Leavenworth Whitewater Recreation Meeting
- Jeff Hallman provides comments Re: Number 1 Canyon on behalf of Mr. and Mrs. Chambers

**9:23:54 A.M. Consent Agenda**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) PTC employees listed, Step Increase, New Contract
  - b) Non-Bargaining employees listed, Step Increase, follow PTC contract
  - c) Brock Stone, Prosecuting Attorney, New Hire
  - d) Matt Barnes, Sheriff, Step Increase
  - e) Cyrus Bowthorpe, Sheriff, Step Increase
  - f) Alex Bushy, Sheriff, Step Increase
  - g) Laura kozman, Sheriff, Step Increase
  - h) Andrew Tilton, Sheriff, Step Increase
  - i) Peggy Fenhaus, Assessor, Step Increase
  - j) Jackie Reed, Extension, Extra Help
  - k) Jilliene Seamster, Jail, Reduction in hours
  - l) Kami Aldrich, Jail, Reduction in hours

**9:24:53 A.M. Board Discussion**

- Legislative Steering Committee – update on current House Bills
- Regional Support Complex Workgroup (previously Aquatics Workgroup) update
- Meeting with Raquel Crowley from Senator Murray’s office Re:
- Commissioner Smith’s Tour of Juvenile Center
- Leavenworth Pool Design PRSA
- Manson Community Council Meeting

- RiverCom Board Meeting – upcoming Workshop Re:
- Developmental Disabilities Meeting
- LTAC meeting this week
- Commissioner Gering’s Community Meeting with guest speakers this week

**10:10:05 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), qualifications for public employee.

**Extend Executive Session by 5 minutes – *Public Notified***

**10:20:06 A.M. Move back to regular session**

**10:22:31 A.M. County Administrator Cathy Mulhall**

**10:22:31 A.M. Closed Session**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

**10:42:38 A.M. Move back to regular session**

**Administrative Discussion**

1. HR Update
  - Juvenile Reclassification Request
2. Administrative Update
  - DC Contractual Services Budget Appropriation

**10:57:36 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Resolution #**2023-8** RE: Accepting the Treasurer’s List of Property Tax Refunds
2. Resolution #**2023-9** RE: Cancellation of Personal Property Taxes
3. Resolution #**2023-10** RE: Authorizing a single source purchase of the Randox Multistat Analyzer for use of the Chelan County Coroner
4. Reclassification of Juvenile Secretary Position to Juvenile Administrative Clerk  
20230123C8-1
5. DOH Change Order #3 \$3,107 with Halme Builders for Vestibule Project  
20230123A5-1
6. DOH Change Order #4 \$4,000 with Halme Builders for Vestibule Project  
20230123A5-2
7. DOH Change Order #5 \$1,884 with Halme Builders for Vestibule Project  
20230123A5-3
8. Notice of Approval to Hear Property Tax Appeals  
20230123H6-1

10:59:48 A.M. **Recess**

11:05:07 A.M. **Natural Resources Director Mike Kaputa**

**Workshop:** Voluntary Stewardship Program

**Discussion**

1. Consulting agreement with Washington Conservation Science Institute for Nason Ridge Community Forest Recreation Planning
2. Amendment #1 to professional services agreement with Washington Water Trust for Cascade Orchard Irrigation Company project support
3. Applicant authorization for 2022 Recreation and Conservation Office salmon recovery grants
4. Participating agreement with US Forest Service for Eagle and Sand Creek culvert replacement projects
5. Consulting services agreement with ASM Affiliates, Inc., for lower Chiwawa River Area D floodplain restoration project

11:55:22 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Consulting agreement with Washington Conservation Science Institute for Nason Ridge Community Forest Recreation Planning 20230123A5-4
2. Amendment #1 to professional services agreement with Washington Water Trust for Cascade Orchard Irrigation Company project support 20230123A5-5
3. Applicant authorization for 2022 Recreation and Conservation Office salmon recovery grants 20230123A2-1
4. Participating agreement with US Forest Service for Eagle and Sand Creek culvert replacement projects 20230123A5-6
5. Consulting services agreement with ASM Affiliates, Inc., for lower Chiwawa River Area D floodplain restoration project 20230123A5-7

**Continued Natural Resources**

- Scheduling of Blue Forest Workshop
- Washington Wildlife and Recreation Program Grant Applicants
- Scheduling of Whitewater Workshop

12:05:59 P.M. **Recess**

12:59:27 P.M. **Hearings Examiner Andy Kottkamp**

1:48:09 P.M. **Housing Program Coordinator/Interim Economic Development Director  
Sasha Sleiman**

**Discussion**

1. Garden Terrace Senior Living Presentation – Executive Director Ken Neher

2:06:22 P.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

- 1406 Funding Allocation for up to 110k to Garden Terrace Senior Living – **add on**  
20230123A2-2

2:10:57 P.M. **Continued Discussion Re: HB 1267 Letter of Support**

2:14:51 P.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

- Letter of Support for House Bill 1267 – **add on**

2:16:37 P.M. **Executive Session**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

2:21:07 P.M. **Move back to regular session**

2:21:27 P.M. **Board recesses until Tuesday session.**

**Tuesday, January 24, 2023**

8:30:06 A.M. **Representative Goehner Re: Legislative Priorities**

8:40:22 A.M. *Commissioner Smith is excused for KPQ Interview*

8:57:02 A.M. *Commissioner Smith joins session*

8:58:10 A.M. **Fire Marshal Stephen Rinaldi**

**Discussion**

1. Annual Report of Activities
2. Departmental Update

9:37:15 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Interlocal Agreement with the City of Cashmere for Public Works Construction Associated with County Road Project 726 (CRP 726) – Goodwin Road
2. Resolution for Winter Road Restrictions

3. Resolution to Waiver Competitive Bid Process

9:41:42 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Resolution #2023-11 Re: Interlocal Agreement with the City of Cashmere for Public Works Construction Associated with County Road Project 725 (CRP 726) – Goodwin Road
2. Resolution #2023-12 for Winter Road Restrictions
3. Resolution #2023-13 to Waiver Competitive Bid Process
4. Statutory Warranty Deed for CRP 726 Goodwin Road Project – **add on**

20230123C5-1

9:42:25 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

- Payroll Changes:
  - Eric Pierson, Public Works, Reclassification – **add on**
  - Cathy Mulhall, Commissioners, Reclassification - **add on**

9:46:04 A.M. **Recess**

10:16:22 A.M. **Community Development Interim Director Deanna Walter Discussion**

1. BHC Contract Amendment

10:18:06 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. BHC Contract Amendment

20230123A5-8

**Continued Discussion Re: Community Development Department Updates**

10:40:31 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), qualifications for public employment.

**Extend Executive Session by 5 minutes – Public Notified**

10:50:08 A.M. **Move back to regular session**

**Workshop:** Comp. Plan and Code Amendments – City of Leavenworth UGA

11:28:27 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 5 minutes – *Public Notified***

11:28:27 A.M. **Adjourn**

Board adjourns until Monday, January 30, 2023.

Weekly Voucher Approval for Payment	20230123B4-1
Current Expense	\$147,227.20
Other Funds	<u>\$1,823,622.29</u>
Total All Funds	\$1,970,849.49

BOARD OF CHELAN COUNTY COMMISSIONERS

TIFFANY GERING, CHAIR

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CARLYE BAITY, Clerk of the Board